



CARES Act Tribal Emergency Water Repair (TEWR)

RAP Department

Checklist

Thank you for your interest in the CARES Act Tribal Emergency Water Repair Program. Enclosed is the application you have requested along with information you will need to utilize this program. The **DEADLINE** to have applications and proper documentation in is **December 17, 2021**.

Documents Included:

- TEWR application
- TEWR guidelines
- Final Repair Inspection Release Form

Documents Needed:

- Completed TEWR application**
- Copy of utility bill OR Notarized Statement (for proof of residency)**
- Copy of tribal ID**
- 3 estimates from a contractor for requested repairs (MUST be insured)**
* **Projects have to be completed no later than December 30, 2021.**
- Completed Final Repair Inspection Release Form***

The repair inspection form is mailed to you in advance for your signature **after the work is done to your satisfaction. Please sign and return the form upon completion of repair for your contractor to be paid.*

Once your application is approved we will contact you. Should you have any questions or concerns, please contact the RAP department.

Angela Warrior, RAP Administrator

CARES Act TEWR Program/RAP Department

920963 S. Hwy. 99

Stroud, OK 74079

Phone: 918-968-3526 ext. 2001

Fax: 918-968-4207

Email: sfnrap@sacandfoxnation-nsn.gov

**SAC AND FOX NATION
CARES ACT
TRIBAL EMERGENCY WATER REPAIR PROGRAM
GUIDELINES**

PROGRAM FUNCTIONS:

Due to the COVID-19 pandemic, this program is to help alleviate the public health and safety needs of eligible tribal members with clean water. By assisting with emergency water repairs, such as but not limited to not having running water, issues with water wells, plumbing issues with water lines, sewer lines, septic tanks, leach lines, lagoons, hot water heaters, toilets, sinks and showers. Tribal Emergency Water Repair Program is established for tribal members living within and outside of the jurisdiction who need emergency assistance on getting running water to their homesteads and/or emergency repairs as mentioned above. This program is open to all tribal members owning a home which is their primary place of residence.

GUIDELINES:

1. Preference may be given to elders and handicap members based on individual health and safety needs and the emergency situation.
2. An amount not to exceed Ten Thousand Dollars (\$10,000.00) in maintenance and/or repairs will be made to any one home, regardless of the number of tribal members listed as owners.
3. An EMERGENCY is any deficiency causing the home to be unsafe, unstable or uninhabitable including but not limited to the following: not having running water, issues with water wells, plumbing issues with water lines, sewer lines, septic tanks, leach lines, lagoons, hot water heaters, toilets, sinks, showers and any other deficiency that may present safety and health hazards to the inhabitants.
4. Applicants must apply for services through the Sac and Fox Nation RAP Department. The contact number is (918)-968-3526 ext. 2001 or 2000, fax number is (918)-968-4207 and the email is sfnrap@sacandfoxnation-nsn.gov. The **DEADLINE** to submit applications is **December 17, 2021**.
5. All applicants are required to submit an application, pictures and written estimates from three (3) contractors and proof of residence such as, a utility bill or a notarized statement stating proof of residency. When getting quotes from companies let them know that the project has to be completed by no later than December 30, 2021.
6. Applicants must submit Sac and Fox Nation tribal identification cards to verify membership.
7. If the applicant feels they have been wrongfully denied assistance/service, they may, in writing, request a review of their application by the Business Committee.
8. A final release form will be complete with the homeowner's signature.



**SAC AND FOX NATION
 CARES ACT TRIBAL EMERGENCY WATER REPAIR PROGRAM
 FINAL REPAIR INSPECTION RELEASE FORM
 DEADLINE TO TURN IN FORM: December 20, 2021**

I, _____, do hereby certify that on this _____ day of _____, 20____, I did complete an inspection on the following repairs complete at the home of, _____, a Sac and Fox tribal member, at the address of, _____.

APPROVED:

REPAIRS COMPLETED:

Yes No

For the approved repairs, I recommend immediate payment to the contractor. If any repairs were not approved, I recommend the contractor take the following immediate action to correct the deficiencies noted for the repair and to contact me immediately when completed so that another inspection can be performed before the contractor receives payment in full from the Sac and Fox Nation.

CORRECTIVE ACTION REQUESTED:

Signatures:

 RAP Administrator

 Homeowner



**SAC AND FOX NATION
CARES ACT TRIBAL EMERGENCY WATER REPAIR PROGRAM
APPLICATION, AUTHORIZATION AND RELEASE
DEADLINE TO TURN APPLICATIONS IN: December 17, 2021**

REFERENCE PROPERTY LOCATION:

| | | | |
|----------------|------|-------|-----|
| Street Address | City | State | Zip |
|----------------|------|-------|-----|

DESCRIBE THE EMERGENCY ASSISTANCE BEING REQUESTED:

I the undersigned do certify that I am authorized to make application, grant all authorizations, and to authorize all release from liability and responsibility regarding the above referenced tribal emergency water repair assistance being provided by the Sac and Fox Nation.

I hereby request assistance from the Sac and Fox Nation as described above.

I hereby authorize the Sac and Fox Nation officials, agents, employees, material men, laborers, and contractors to enter the property with any equipment and vehicles and to perform such work or inspections as is necessary to provide and complete this tribal assistance.

I hereby release the Sac and Fox Nation, its officials, agents, employees, material men, laborers, and contractors from all liability for loss, damage, or injury of any kind whatsoever as a result of participation in this emergency tribal assistance program.

Signature

Date

Printed Name

Roll Number

Birthdate

Mailing Address

City

State

Zip

Phone Number

