

Economic Development Director #2021-42 (STROUD/SHAWNEE) Develops a strategic plan to advance the Nation's economic development objectives and to promote revenue, profitability and growth. Manages operations and day to day activities of the company's wholly owned by the Sac and Fox Nation to ensure production efficiency, quality, service and cost-effective management of resources. Participate in the preparation, implementation and approval processes of budgets and monitors budgets regularly assisting in resolution and modification processes. Monitors operations and provides oversight to ensure top quality customer service is provided to all customers. Responsible for annual operating budget and monitors & reports progress of actual versus projected figures on a monthly basis. Investigates negative deviations and sets and monitors objectives to correct. Bachelor's degree from an accredited college or university with major course work in public or business administration, planning, economics, or other closely related field. A master's degree in public administration; a master's degree in business administration; or a closely related field is desirable. (Any combination of relevant education and experience may be considered.) 3-5 years of increasingly responsible professional experience in economic development and related activities. Experience at a managerial level with responsibility for planning and development, supervision of professional, technical, and clerical staff, and budget preparation. Knowledge in financial management and budget systems.